



TBS Recording day

Rates and terms 2026

Version 16.02.2026

Rates

The **rates** for recordings at Werkplaats Walter are:

- **485 EUR excl. VAT** for **1 day** (9:00 am – 6:00 pm)
- **870 EUR excl. VAT** for **2 consecutive days** (9:00 am – 6:00 pm)
- **1.265 EUR excl. VAT** for **3 consecutive days** (9:00 am – 6:00 pm)

Included:

- Use of music hall and production studio
- Walter backline with August Förster 215 grand piano (2022)
- Recording technician
- Coffee/tea/water

Not included:

- piano tuning (115 EUR excl. VAT)
- extra hours (42 EUR excl. VAT/hour between 8:00 – 18:00; 62 EUR excl. VAT/hour between 18:00 – 8:00)
- special technical equipment not listed in the technical sheet
- catering
- storage of equipment
- Other services, e.g., extra setup day

Terms

- If you wish to use the hall for video/film, please specify this in your request.
- Provide a clear overview of your requirements, along with contact and billing information. We aim to provide a quote within five business days.
- After approval of the quote, a 30% deposit is required. Your reservation is only confirmed after receipt of the deposit.
- By approving the quote, you agree to the house rules and booking terms.
- The PA system is operated only by our technicians unless otherwise agreed during booking.
- Damage to equipment caused by misuse will be charged.
- Please bring your own external hard drive (Mac-formatted, min. 1TB) for audio files.
- We are not responsible for the transfer or delivery of recordings or materials afterward.
- We are not liable for theft or damage to instruments or technical equipment.
- Two 20A circuits are available for outlets.
- Lighting is on two 16A circuits, both partially in use.
- Our lighting rig is fixed; fixtures can be directed but not moved elsewhere.
- For high-power equipment, please notify us during booking.
- Smoke and hazer machines are not allowed.
- Equipment must be unloaded from the street.
- Vehicles cannot currently enter; no parking spaces can be reserved.
- Parking is at your own expense and according to local regulations.
- There is a lift to bring equipment to level +2 (music hall).

- Maximum lift door dimensions: 90 x 200 cm.
- Please respect agreed working hours for reception and technical staff; extra hours are invoiced.
- Werkplaats Walter is a shared space with shared responsibility. Users are asked to respect the space:
 - o Eating and drinking in the hall is not allowed, except for a sealed bottle of water.
 - o The foyer is available for coffee or lunch; bar service only during public events.
 - o Use the spaces responsibly; leave no traces. Yes, used cups count.
 - o Respect everyone working at Walter, as they respect you.
 - o Failure to respect the shared nature may result in extra charges or termination of the booking.

Cancellation policy

- Up to **60 calendar days** before the reserved date: free, with 75 EUR excl. VAT administration fee; or free date change subject to availability.
- Up to **30 calendar days** before the reserved date: 30% of total quote if cancelled; date change possible with 75 EUR excl. VAT admin fee, subject to availability.
- Up to **14 calendar days** before the reserved date: 50% of total quote if cancelled; if rescheduled, 25% of quote.
- **Within 13 calendar days** of the reserved date: 100% of total quote if cancelled; if rescheduled, 50% of quote.
- For **partial cancellations**, the above percentages apply to the cancelled part.
- Cancellations and changes must be sent by email to info@werkplaatswalter.be. Date of confirmation counts as cancellation date.
- In case of force majeure (extreme weather, pandemics, government measures), we will consider free rescheduling; otherwise, incurred costs will be charged, minus any savings.

Contact

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